

May 9, 2024

To Whom It May Concern:

I am writing this letter of recommendation for Manjeera Venugopalan for a potential position in your organization. Majeera served as a Special Education Paraprofessional at Harvest Ridge Elementary while I was the Assistant Principal. During that time, Manjeera held the responsibility for caring for students in our Essential Skills program, supporting students with significant educational needs.

Manjeera was willing to learn the necessary skills of this position. She valued the relationships with students and colleagues. Manjeera supported students' social and academic needs including the use of assistive technology to help students communicate effectively.

Manjeera had good attendance and was a kind and friendly colleague. I trust that she would be a complement to your organization. Please reach out to me with any questions. I would be happy to further discuss the skills and qualifications of Majeera Venugopalan.

Sincerely,

*Kerri R. Tharp*

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Principal-Fairmount Elementary School

636-851-4500